

## Service Worker

### Job Description

#### Job Summary

This is an entry-level maintenance position that works in a variety of environmental conditions, i.e., heat, cold, rain, etc. This position performs physical labor in the daily routine of servicing transit buses to include general inspections, fueling, cleaning and minor repairs. Part of the duties will be the proper documentation on work orders and inspections. This position is routinely supervised and there is interaction with fellow employees. Work is repetitive and must be performed according to established procedures or specific oral or written instruction. Close attention to details is required while performing the job duties.

***This position is classified as a safety-sensitive position in accordance with FTA guidelines 49 CFR 655.4 and must abide by all FTA/DOT guidelines.***

#### Education:

- Prefer High School Diploma or G E D.
- Must be able to read and follow instructions and fill out necessary paper work on all task performed.

#### Experience:

Six months of experience in janitorial, custodial, auto detailing, or a related field preferred. Previous automotive preventative maintenance experience preferred. Background of driving buses or heavy trucks preferred. Must be capable of performing minor repairs. Must have a good understanding of cleaning chemicals.

Must have a Valid MS Driver's License.

Must have a verifiable work reference.

**Must pass the company Drug and Alcohol screening test, abide by all drug free work place policies and FTA/DOT guidelines.**

Must not have been convicted of any felony involving weapons, narcotics, theft, bodily injury, threatened injury or fatality.

#### III. Essential Functions of the job:

1. Fuel, wash and clean buses in all types of weather.
2. Position requires the ability to sweep, mop, wipe seats, clean windows, polish trim, to include inside and outside of vehicle.
3. Complete thorough safety inspection of the fleet vehicles.
4. Perform minor repairs such as hose leaks, lights, maintain and repair tires.
5. Report any items found on the buses and areas needing repairs to the shop foreman.
6. Complete all paper work necessary on the inspection and the daily work orders.
7. Use of cleaning supplies according to safety regulations.
8. Clean work area daily before shift ends.

#### IV. Additional Functions of Work Performed:

1. Assist in Maintenance Shop cleaning and performing other minor work.

\*Hours are from 3:00 p.m. until midnight.

Please visit our website @ [www.coasttransit.com](http://www.coasttransit.com) to submit an application or you may apply in person.

9:00 A.M. to 4:00 P.M.

333 DeBuys Road Gulfport, MS 39507

For information call 228-896-8080 Ext 206

EEO/AAP

Job Type: Full-time

Pay: From \$11.50 per hour