

## **NOW HIRING GENERAL MAINTENANCE!**

### **Job Description**

We are looking for a General Maintenance worker with a stable work record and strong work ethic to add to our exceptional team! Responsibilities include performing all types of maintenance and repair, minor construction, inspections, preventive maintenance, cleaning of facilities, grounds and bus stops. This position will work in a variety of environmental conditions (i.e., heat, cold, rain, etc.). This position is routinely supervised. Requires advanced skills and independent judgement in performing the duties. Requires the flexibility with work schedule after hours and to be available in emergency situations.

Requirements include: Physical endurance to lift, stand, work with arms extended overhead, climb, bend and squat.

**Qualifications:** Must have a good driving record. Must pass the company Drug and Alcohol screening test, abide by all drug free work place policies and FTA/DOT guidelines. Must pass a pre-employment physical examination. Must have the ability to read, write, and follow directions and instructions, department policies and procedures, as well as EPA and OSHA guidelines. Requires minimum of 5 years of experience with general maintenance repairs. Must be proficient in carpentry, plumbing, electrical, air conditioning, outside grounds maintenance, knowledge of chemicals, paints, lubricants, etc. Must have the ability to read manuals and directions as needed to perform the tasks.

### **Essential Functions of the Job:**

- Perform maintenance and repair on an as needed basis to all CTA facilities and Bus Stops. Investigate complaints of vandalism and need of repair or maintenance to items mentioned above. Complete documentation on all tasks performed.
- Perform janitorial services at all CTA Bus Facilities (i.e., maintains cleanliness of all public CTA restrooms).
- Assist Marketing Department in the maintenance of advertising materials for such duties as installation and removal of signs at Bus Stops.
- Oversee some contract work that is performed at the request of CTA.

### **Benefits:**

- Excellent Health Insurance
- Free Dental Insurance
- Vision Insurance
- Paid Vacation and Sick Leave
- Short Term Disability
- 7 Paid Holidays
- Employer Match Retirement

CTA is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status.

**Apply in person or online at [coasttransit.com](http://coasttransit.com):**

333 Debuys Road, Gulfport, MS 39507

Monday – Friday 9:00 AM – 4:00 PM

228-896-8080 ext. 206

Job Type: Full-time

Pay Range: \$14.00 hr. - \$18.00 hr.