

NOW HIRING SECURITY / CUSTOMER SERVICE REP!

Job Description

We are looking for a Full Time Security/Customer Service Representative for Grave Shift (9pm – 5am) with a stable work record and strong work ethic to add to our exceptional team! This position is in continual contact with the general public as well as fellow employees. This position requires strong communication and interpersonal skills. Must be able to handle difficult situations and resolve them in a professional manner.

Essential Functions of the Job:

- Continual routine patrolling of the assigned facility.
- Maintain close communications with Department Directors and Supervisor to keep him/her informed of situations.
- Keep order at assigned facility.
- Enforce the passenger conduct rules.
- Monitor the appearance of the assigned facility.
- Record any incidents that may require attention of CTA management staff.
- Assist CTA passengers with questions about routes, schedules, transfers, complaints, etc.
- Review and record any video surveillance event(s) for future reference.

Experience:

- Must have two (2) years' experience in Security and or Customer Service.
- Must have strong oral and written communication skills.
- Must have an analytical background and the ability to work with a variety of people.
- Requires good listening skills and give attention to detail in all work.

Education:

- Must have a High School Diploma.

Benefits:

- Excellent Health Insurance
- Free Dental Insurance
- Vision Insurance
- Paid Vacation and Sick Leave
- Short Term Disability
- 7 Paid Holidays
- Employer Match Retirement

CTA is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status.

Apply in person or online at coasttransit.com:

333 Debuys Road, Gulfport, MS 39507
Monday – Friday 9:00 AM – 4:00 PM
228-896-8080 ext. 206

Pay Range: \$11.50 hr. - \$14.50 hr.