

NOW HIRING PARKING BOOTH ATTENDANT!

Job Description

COAST TRANSIT AUTHORITY is now hiring one (1) Full-Time and one (1) Part-Time Parking Booth Attendant positions. This position is only routinely supervised, requires good judgement, close attention to details, and the ability to manage time and work well with the public. Parking Booth Attendant will verify monies issues each day, collect parking fares during shift, count and reconcile all monies collected, and drop monies in safe at the end of the shift. Attendant will prepare any paperwork needed for Admin and/or print required reports. These positions also assist with the flow of traffic coming in and out of the Parking Garage by providing a good customer service to guests visiting the Mississippi Aquarium.

Essential Functions of the Job:

- Perform duties of work in Parking Booth.
- Perform other job duties as assigned by Management.
- Maintain a clean work area.
- Must be available to work Holidays and Weekends.
- Requires Good Customer Relations Skills.
- Must be able to stand for up to six (6) hours continuously and will require the ability to work outside in a variety of environmental conditions (i.e., heat, cold, rain, etc.).

Experience:

- Must have strong oral, written, and communications skills.

Education:

- Must have a High School Diploma.

Benefits (Full Time Employees Only):

- Excellent Health Insurance
- Free Dental Insurance
- Vision Insurance
- Paid Vacation and Sick Leave
- Short Term Disability
- 7 Paid Holidays
- Employer Match Retirement

CTA is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status.

Apply in person or online at coasttransit.com:

333 Debuys Road, Gulfport, MS 39507
Monday – Friday 9:00 AM – 4:00 PM
228-896-8080 ext. 206

Pay: \$13.00