

SEASONAL PARKING BOOTH ATTENDANT

CTA is now hiring a Seasonal Parking Booth Attendant!

This position is only routinely supervised, requires good judgement, close attention to details, ability to manage time and ability to work well with public. This position will assist the Parking Booth Attendant with the flow of traffic coming in and out of the Parking Garage by providing a good Customer Service to guests visiting the Mississippi Aquarium.

This position will also fill in as a Parking Booth Attendant (Cashiering) as needed. Parking Booth Attendants verify monies issued each day, collect parking fares during shift, count and reconcile all monies collected, and drop monies in safe at end of shift. Attendant will prepare any paperwork needed for Admin and/or print required reports.

Must abide by and adhere to all CTA policies and procedures as detailed in company and departmental handbooks. There is a great deal of confidential data that must be handled properly and the confidentiality statement will be enforced.

Essential Functions:

- Perform duties of work in Parking Booth.
- Maintain a clean work area.
- Must be available to work Holidays and Weekends.
- Requires good Customer Relation skills.
- Must be able to stand for up to seven (7) hours continuously and requires the ability to work outside in a variety of environmental conditions (i.e., heat, cold, rain, etc.).

Experience:

- Must have strong oral and written communication skills.
- Experience with cash handling preferred.
- Prior experience in Customer Service preferred.

Education:

- Must have a High School Education or GED.

Job Type: Seasonal Part Time
Pay: \$13.00 hr.
Shift: Day Shift: 20–29 hrs per week

CTA is an equal opportunity employer. All applicants will be considered for employment without regard to race, color, religion, sex, (including sexual orientation and gender identity), national origin, disability, age, veteran's status, or any other characteristic protected by law.